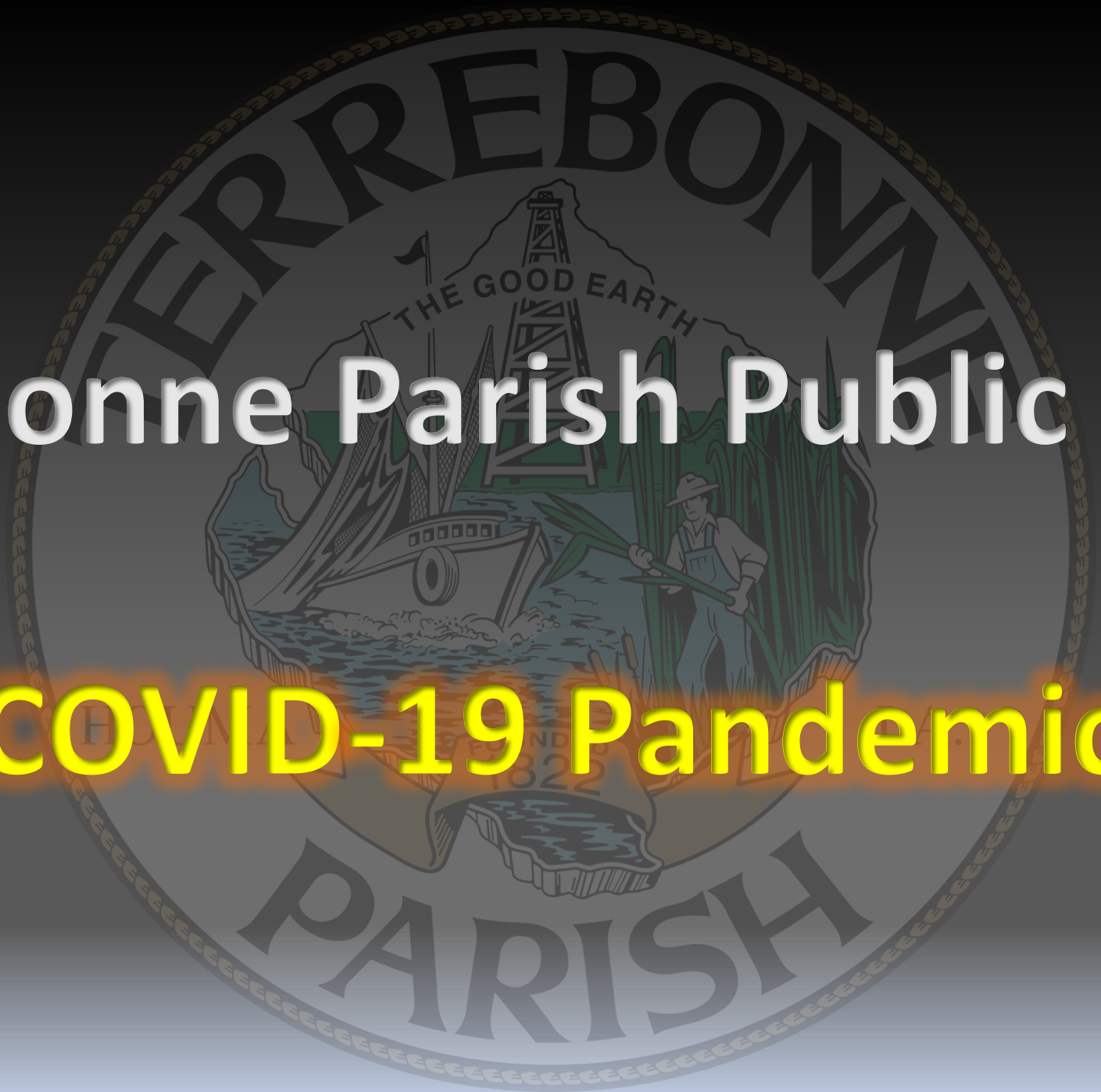


Terrebonne Parish Public Works

COVID-19 Pandemic



Public Works mission during COVID-19

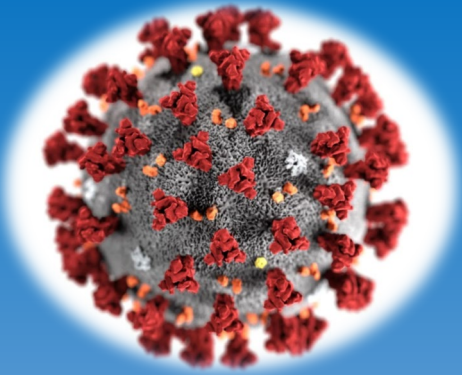
- **Protect employees and public**
- **Preserve workforce for daily and emergency operations**
- **Maintain suitable services as safely as possible**



Public Works Infectious Disease Enhanced Precautions

COVID Directive 1

3/12/2020



Public Works Infectious Disease Enhanced Precautions

- **Enhanced Cleaning Efforts**
 - Disinfection of all surfaces in public areas every 2 hours
 - Disinfection of all areas in PW facilities twice daily
- **Good Hygiene Practices**
 - Daily safety briefings to include self-assessment of health
 - PPE to include masks, hand sanitizer, and rubber gloves
- **Good Management Practices**
 - Only disseminate verifiable information from CDC or approved source
 - Ensure employees have all necessary supplies for enhanced precautions



Public Works Operational Precautions

COVID Directive 2
3/16/2020

Public Works

Operational Precautions

- **Four-day work weeks**
 - Allows more time for personal health assessments
 - Allows more time for infected surfaces to become safe again
- **Tolerances for Tardiness**
 - +/- 10 mins to workday to allow for 1 person at time clocks at a time
- **Meeting restrictions**
 - All business to be handled via phone conference or email string (pre-Zoom).
 - Prohibited any congregating in any facility including break rooms.



Emergency Strategic Staffing Protocol (ESSP)

COVID Directive 3

3/18/2020

Emergency Strategic Staffing Protocol (ESSP)

“The Emergency Strategic Staffing Protocol (ESSP) is to mitigate workforce depletion due to worker fatigue and/or illness, and to ensure labor readiness in the event of a prolonged emergency scenario.”

Emergency Strategic Staffing Protocol (ESSP)

General Operations

- Each division would divide itself into 2 teams (Alpha and Bravo)
- Teams should mirror each other in skills and resources as close as possible
- One team will work two weeks (80 hrs) while the other team is on reserve time
 - Reserve time is still paid regular time.

Emergency Strategic Staffing Protocol (ESSP)

General Operations

- Employees on reserve time are considered “on the clock” and must be available to respond within an hour of notification.
 - Vacations and scheduled time off cannot be used during ESSP activation.
 - All sick days will require doctor’s note.

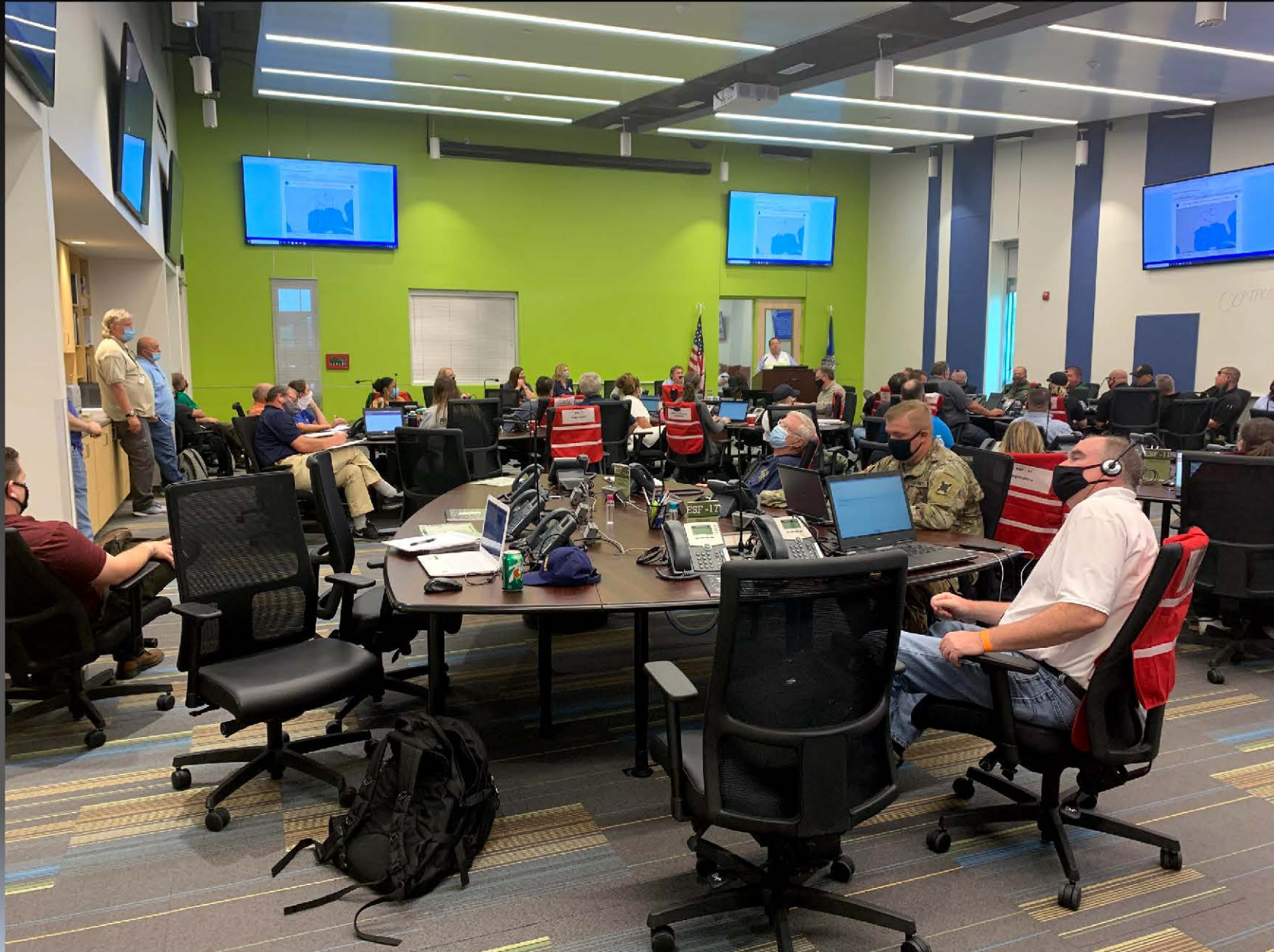


Terrebonne Parish
Public Works
Emergency Response during

COVID-19 Pandemic

- Four full activations of Emergency Operations Centers for Tropical Systems
- Three partial activations of EOC for excessive rainfall events











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